

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

MEETING DATE: January 17, 2007

DIVISION: COMMUNITY SERVICES

BULK ITEM: NO

DEPARTMENT: LIBRARY

Staff Contact Person/Phone #: Norma Kula, ext. 7349

AGENDA ITEM WORDING: Presentation of Years of Service Award for 20 years of service to John Brown, Head of Technical Services, Key West Library, Community Services

ITEM BACKGROUND: See attached

PREVIOUS RELEVANT BOCC ACTION: N/A

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATION: Present Award

TOTAL COST: N/A

BUDGETED: N/A

COST TO COUNTY: N/A

SOURCE OF FUNDS:

REVENUE PRODUCING: N/A

AMOUNT PER MONTH /YEAR: N/A

APPROVED BY: County Attorney N/A

OMB/Purchasing N/A Risk Management N/A

DOCUMENTATION: Included X

To Follow

Not Required

DISPOSITION: _____

AGENDA ITEM # _____

YEARS OF SERVICE AWARD

JOHN BROWN

**HEAD OF TECHNICAL SERVICES
MONROE COUNTY PUBLIC LIBRARY
KEY WEST BRANCH
COMMUNITY SERVICES DIVISION**

John Brown has led the Technical Services Unit of the Monroe County Public Library for twenty years. In that time he has had the responsibility of overseeing all the new library materials that come into the system, processing them for the collections in five branches, and making sure that they have been cataloged for easy access by staff and patrons.

Under his leadership, the Technical Services unit has processed over 200,000 new books for the library, in addition to videotapes, audiotapes, and most recently DVD's.

When the time came for the library to make the transition from a manual to an automated circulation system, John again led the way, working with staff across the system as well as with vendors to effect the necessary changes with the least negative impact on staff and patrons. His efforts were a major factor in the changeover taking place as smoothly and seamlessly as possible, despite a number of administrative and technical staff changes during that period.

For the past two years, John has been active in the CPM coursework, and will graduate from that program this June.

Throughout his career with the Library, John has kept the core of the library processes, the technical services program, functioning smoothly and efficiently. Though his contributions have always been behind the scenes, there is no doubt that he has performed essential functions in a way that has benefited all library patrons for 20 years, and we are glad to have this opportunity to thank him publicly for his years of excellent service to Monroe County.